

Welcome to the St. John's University Paris Campus

Below you'll find some useful information regarding our campus. Please let us know if you have any questions and have a great trip!

Getting to campus

Our campus is conveniently located in the St. Germain neighborhood in the 6th Arrondissement – almost directly across the street from the Vaneau metro stop. You may reach our campus either by public transportation or by taxi. There is a St. John's sign by the entrance and a security guard will be in the lobby. You will have to ring the doorbell and announce yourself before being let on campus. Our on-site staff will be expecting your group. When you arrive, you'll receive your key/ID card and be asked to sign our student agreement.

Campus Address

St. John's University
93, rue de Sèvres
75006 Paris, France

Transportation Options

- 1) **Take the Air France Shuttle Bus** (available to passengers of any airline) to **Montparnasse**. (Be careful to board the bus for Montparnasse as the buses go to multiple destinations in Paris.) Buy your ticket from the driver for € 19. Take a taxi from Montparnasse to campus for approximately €10. This option is easiest if you have heavy luggage.
- 2) **Take the RER B**, the regional train into Paris. It costs €9.25. Buy the ticket at a ticket machine before boarding the train. You will need to pay in cash. Take the RER B and get off at the **St. Michel-Notre Dame** station and follow the signs to the **metro line 10**. Take the line 10 in the direction of "Boulogne-Pont de St. Cloud" to the **Vaneau** metro stop. St. John's is directly across the street from the Vaneau metro exit. Once you reach street level, carefully cross to the other side of the street and campus will be almost immediately on the left. This option is most cost-effective, but there are stairways and long stretches of walking that can be difficult with luggage.
- 3) **Take a taxi**. Taxis are located at every terminal. It will cost you at least €65, depending on the traffic.

Paris Campus Information

AMENITIES

Furniture

Each room consists of a bunk-bed, wardrobe and desk for each student. There is also a sink in each room.

Linens

All students are provided with 1 top sheet, 1 bottom sheet, 1 comforter, 1 large towel, 1 small towel and 1 pillowcase upon arrival. Linens will not be laundered during your stay. Residents may launder their sheets in our token operated washers and dryers.

Wireless Internet Access

- Personal non-St. John's University laptops and other wireless devices may log into the St. John's wireless network by using the username and password at the security guard station.
- Wireless internet can be accessed from anywhere on campus. If it seems like the wireless is slow, please use the USB cables available in all rooms.

Computer Lab (1st Floor) - open 24/7

- Computer Lab Printing Policies:
Printing is for academic purposes only; Please be considerate when you print: conserve paper and ink

Common Areas with 1 Toaster Oven, 1 Microwave and 2 Refrigerators (Cafeteria & Student Lounge)

- The Cafeteria and Student Lounge are located on the ground floor (*Please read the Residence Rules and Regulations for the detailed common area rules.*)

Laundry Room (2nd Floor)

- Laundry is 2€ to wash and 2€ to dry. You may buy laundry tokens from the automatic token distributor located near the bulletin board. Exact change required. Laundry detergent is provided with laundry tokens. Please ask for detergent at the front desk.
- Avoid overloading the machines as clothes will not come clean and it may cause damage to the machines.
- Avoid overloading the dryers as clothes will not dry well.

Entertainment (Front desk)

- Books and movies may be checked out
- Board games
- Sporting equipment (including weights, yoga mats, tennis rackets, footballs, basketballs, etc.)

CAMPUS ADMINISTRATION

Administrative Office (Ground Floor)

- Administrative staff are available Monday to Thursday from 10:00 AM to 4:00 PM and Friday from 10:00 AM to 3:00 PM

Resident Assistants (2nd and 5th floor)

- Resident Assistants are located on the 2nd and 5th floors. The RA duty schedule and RA room locations can be found on the bulletin board on the ground floor. RAs are on duty for general assistance between 8pm-11.30 pm Monday through Sunday. RAs are available Monday-Sunday, 11:30 pm to 7 am in case of an emergency only. For emergency assistance outside of business hours residents can go to the Security desk on the ground floor or call the Paris campus emergency cell (+33) 01 77 45 89 05 (see SAFETY/EMERGENCY INFORMATION on page 4 for more details).

RESIDENCE RULES AND REGULATIONS

Alcohol and Drugs

Under no circumstance are drugs or alcohol allowed anywhere on St. John's University Paris campus property. Sanctions for violating this policy may include fines (\$100-\$300+), expulsion from the residence, expulsion from St. John's University, and/or legal sanctions.

Check-In/out

Room Condition Report

- The report notes any damage that existed prior to resident arrival.
- Damage found at the end of the term will be charged to residents.

Cleaning

Rooms are cleaned prior to arrival and upon departure but will not be cleaned during your stay. We have cleaning supplies available, should you need to clean your room. You are expected to leave your room in a reasonably neat and clean condition; otherwise, a supplemental cleaning charge of \$ 150 may apply.

Decorations

Residents must refrain from hanging any decorations on the walls or the doors. The use of tacks, nails, tape, glue, or tabs to hang items is strictly prohibited. Candles, incense, and other similar items are not allowed anywhere in the building.

Furniture

Furniture provided by the University may not be moved, removed, dismantled, or otherwise altered. Residents will be billed for any missing and/or damaged furniture. Lounge furniture may not be removed from the lounge areas.

General Conduct

Residents and guests are expected to treat the facilities, the administrators and staff, as well as each other with the utmost respect. Residents are expected to act maturely and responsibly at all times.

In-room Heating/Air Conditioning and lights

- Heat and air conditioning for each room can be controlled by a panel on the radiator/AC unit in each room. When using heating or AC, students are asked to keep the window closed. When opening a window, please turn off heat or AC to save energy.
- Students are asked to please turn off all lights when out of the room to save energy.

Common Areas with Microwaves and Refrigerators (Cafeteria & Student Lounge)

- Permanent markers and labels can be found next to the refrigerator. Please put your name and date on any items you put in the refrigerator. Every week, food will be discarded by the RD/RAs if:
 - It is unlabelled*
 - Is without a date*
 - Has a date and has been in the refrigerator for more than 2 weeks*
 - Has expired (if it has an expiration date on it)*
- Dishes, forks, knives and glasses can be borrowed from the front desk in exchange for your ID Card. Please return them cleaned.
- Meals are served at the following times: (if your group has purchased them)
 - Breakfast is served from 7:00am – 9:45am
 - Lunch is served from 12:15pm – 1:00pm
 - Dinner is served from 7:00pm – 7:45pm

Noise

Quiet Hours are from 11:00 PM to 7:00 AM

Excessive noise will not be tolerated.

Please avoid shouting, screaming, running, loud music, and other disruptive behavior.

Pay attention to open windows as noise reverberates in the courtyard.

Prohibited Items

Residents are prohibited from utilizing / possessing the following items in their rooms: hot plates, grills, refrigerators, microwaves, and other similar items. The use of sporting equipment within the building is also prohibited. These items are prohibited for both health and safety reasons.

Smart Key and Identification Card

- Paris Campus Smart Key: Allows Residents to access the front gate and enter their individual rooms.
- Identification Card: All students must present their SJU Identification Card to the guard at the front desk before entering campus space.
- A resident should report a lost or stolen Smart Key or I.D. card immediately to the front desk guard, the Residence Director, or the Resident Assistants.
- All Students are responsible for maintaining their own individual I.D. and Smart Key.
- All students must return their specific Smart Key that they were given upon their arrival in-person to the RD or Security Guard before their departure. Failure to do so will result in a 100 euro fine.

Smoking

Smoking is prohibited indoors. You may smoke in the courtyard. Sanctions for violating this policy may include a fine of €100.

Unauthorized Areas:

Emergency Exits
Priests' garden area

Visitation Policy

- Residents are allowed up to two (2) visitors at any given time. Visitors must sign in at the front desk by presenting a valid form of state-issued photo ID (passport, driver's license, etc).
- Guests may be signed in anytime between 7am and 11pm. All guests must leave by Midnight. Overnight guests are prohibited. Those who choose not to comply will be fined or otherwise sanctioned.

SAFETY/EMERGENCY INFORMATION

Fire Safety Procedures

- For your safety, all stairway fire doors must be kept closed at all times.
- If the fire alarm sounds, the occupants of the building must evacuate the residence hall **IMMEDIATELY** unless they are unable because of hazardous surroundings. Note that the alarm only sounds if a fire has been discovered.

General Emergency Procedures

On Campus:

- If an emergency occurs on campus, contact the security guard at the desk (102). Security guards are professionally trained to help protect and assist residents in the event of an emergency.
- Or the Paris campus emergency cell (+33) 01 77 45 89 05

Off Campus:

- Paris campus emergency cell (+33) 01 77 45 89 05
- Front desk security (+33) 01 77 45 89 01
- STJ Public Safety in New York (+1) 718 990 5252

- Residents should only call an administrator or other emergency services only when life-threatening emergency situations exist. All non-threatening conditions should be handled during normal business hours.

Emergency Phone Numbers:

Paris Campus Emergency Cell:	(+33) 01 77 45 89 05
European Emergency Number:	112
Police:	17
Fire:	18
Ambulance:	15

NEIGHBORHOOD INFO**Post Offices**

- Two blocks from campus in either direction

Metro stops in walking distance of campus

- Vaneau metro stop, directly across the street, on the line 10
- Sevres-Babylone stop, at the corner of rue St. Placide and rue de Sevres, line 12
- St. Placide stop, on rue St. Placide and rue de Rennes, line 4
- Duroc stop, at rue de Sevres and boulevard Montparnasse, line 13

Supermarket

- Carrefour, turn left out of campus, a few doors down. Good all-purpose supermarket
- La Grande Epicerie, turn right out of campus, two blocks down. Gourmet supermarket

Bank/ATM

- Two blocks from campus in either direction.

Pharmacy

- Several pharmacies are located along the rue de Sèvres. Turn left out of campus, a few blocks down. Look for the green neon cross.

Informational flyers

- Free informational flyers available in the office for information on cheap eats, haircuts, where to go to the movies, do sports, how to get to train stations and airports. Please come by!